



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

(Internal Quality Assurance Cell)

Notice

Date- 18.06.2021


This is to inform to all the members of IQAC, Deans/HoDs that an online meeting is being scheduled on 18.06.2021 at the online portal zoom at 4.00 P.M. The agenda of the meeting are follows-

Agenda:

- 1- Review of minutes of IQAC meeting held on 02.05.2021
- 2- Review of teaching work from home during online classes
- 3- Preparing and uploading of e-content
- 4- Teachers Self Appraisal
- 5- Discussion on planning for next session
- 6- Any other matter

To,

All members of IQAC
All Deans/HoDs


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information


(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

Date: 18.06.2021

MINUTES OF THE ONLINE MEETING

A online meeting of the Internal Quality Assurance Cell (IQAC) with Deans/ HoDs was held on 18.06.2021 at 4.00 PM at online portal zoom.

Agenda:

1. Review of minutes of IQAC meeting held on 02.05.2021
2. Review of teaching work from home during online classes
3. Preparing and uploading of e-content
4. Teachers Self Appraisal
5. Discussion on planning for next session
6. Any other matter

The meeting was presided over by Dr. Aditya Gautam, Principal, SRC and Chairperson of IQAC. The Chairperson of IQAC welcomed the member of IQAC and faculty members.

Agenda 1: Review of minutes of IQAC Meeting held on 02.05.2021-

IQAC Coordinator informed that the previous IQAC meeting was held on 02 May 2021 and the minutes of the meeting were read and approved by the members.

Agenda 2: Review of teaching work from home during online classes-

Principal asked about the progress of online teaching work in all departments. All Deans/Hods explained the report of online teaching work of their departments. The report on teaching work was satisfactory. Syllabus is running under control but student are

facing some problems regarding network connectivity and mobile availability. Students are arising query for numerical related topics.

Agenda 3: Preparing and uploading of e-content-

The Principal informed all the members that university wants the e-content of each subject to be uploaded on the college website on the regular basis. He also informed that university wants information about the uploaded e-content from the college.

IQAC Coordinator suggested that e content prepared by faculty members can be shared with the students through different platforms such as google classroom, whatsapp, youtube channels etc. He also suggested some selected material may be uploaded on the college website by website admin.

Agenda 4: Teachers Self Appraisal-

The Principal instructed the IQAC Coordinator about conducting the teacher's Self-Appraisal of each Department as early as possible. Self-Appraisal form is duly signed by the faculty and submitted by the Heads of Departments with their remarks. Previously decided guidelines for the Self Appraisal were reviewed and finalized.

Agenda 6: Discussion on planning for next session-

The Principal raised the issue of the planning for the new session and asked the HoDs to submit their subject wise requirement for teachers, books, library equipment and other materials. The Principal asked them to submit these requirements as soon as possible. Admission related activities should be start at priority and admission committee will take necessary action for it.

Agenda 7: Any Other issue-

Status of examination and result of current session should be submitted to the Principal. There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC




SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

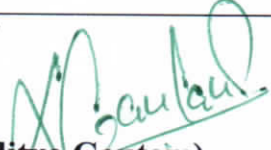
(INTERNAL QUALITY ASSURANCE CELL (IQAC)) ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 18.06.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.No.	Decision	Action taken
1	Review of minutes of IQAC Meeting held on 02.05.2021	No compliance required.
2	Review of teaching work from home during online classes	Teaching work was satisfactory and various whatsapp groups for all individuals' classes are formed. Deans/HoDs were joined the groups as a member to monitor all teaching activities and for giving guidance time to time.
3	Preparing and uploading of e-content	E-material prepared and provided to students through Email, Whatsapp, Google Classroom, youtube channels etc. Also some selected e-content uploaded to college website for smoothly access by students.
4	Teachers Self Appraisal	Self appraisal process has been conducted
5	Discussion on planning for next session	Requirements of faculty or other materials have been submitted by HoDs. Admission Committee has started various activities and have planned for admission work of online and offline both type.
6	Status of examination and result of current session should be submitted to the Principal	Result of some program have not been declared till now.


(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC


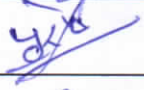
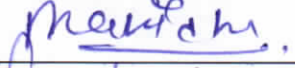
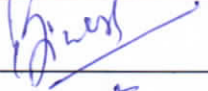



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC

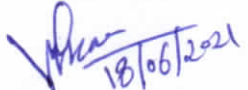



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 18.06.2021

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Prerna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	


 18/06/2021
(Dr. Vinit Kumar Sharma)
 Assistant Professor/
 Coordinator, IQAC


(Dr. Aditya Gautam)
 Principal/
 Chairman, IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

(Internal Quality Assurance Cell)

Notice

Date- 01.05.2021

This is to inform to all the members of IQAC, Deans/HoDs that an online meeting is being scheduled on 02.05.2021 at the online portal zoom at 4.00 P.M. The ID and password will be shared through whatsapp. The agenda of the meeting are follows-

Agenda:

- 1- Conducting online classes with the help of technical platforms.*
- 2- Monitoring of online teaching.*
- 3- Discussion on conducting online test and evaluation process as per University guidelines*
- 4- Information about the new name of president of the college*
- 5- IIQA Submission for 2nd Cycle Accreditation*

To,

*All members of IQAC
All Deans/HoDs*

Vinit
01.05/2021
(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

- 1. Mr. Davendra Chaudhary, Treasurer, SRGC*
- 2. PS to Chairman for Chairman's kind information*

Vinit
(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

Date: 02.05.2021

MINUTES OF THE ONLINE MEETING

A online meeting of the Internal Quality Assurance Cell (IQAC) with Deans/ HoDs was held on 02.05.2021 at 4.00 P.M. at online portal zoom.

Agenda:

- 1- *Conducting online classes with the help of technical platforms.*
- 2- *Monitoring of online teaching.*
- 3- *Discussion on conducting online test and evaluation process as per University guidelines.*
- 4- *Information about the new name of president of the college*
- 5- *IIQA Submission for 2nd Cycle Accreditation*

The meeting was presided over by Dr. Aditya Gautam, Principal, SRC and Chairperson of IQAC. The Chairperson of IQAC welcomed the member of IQAC and faculty members.

Agenda 1: Conducting online classes with the help of technical platforms

IQAC Coordinator explain to members that CCS University has issued a notification for conducting online classes for graduate and post graduate courses in order to complete remaining syllabus. He asked all the HoDs to prepare a schedule of classes and test and submit it to the Principal as early as possible.

IQAC coordinator emphasizes that need of live classes or using of some technical platforms was needed for effective online teaching. Dean Computer Application suggested the name of some technical platform which can be adopted in online teaching as Google classroom, Youtube channel, Google meet, Zoom, WebEx etc.

Agenda 2 Monitoring of online teaching-

IQAC Coordinator raised the issue of monitoring of online teaching work during lockdown period so that the syllabus may be completed within the stipulated time. The IQAC Coordinator suggested that teachers should report about their class attendance and course coverage on day to day basis to their concern HoDs. HoDs will convey their weekly course coverage to IQAC at every weekend.

Agenda 3: Discussion on conducting online test and evaluation process as per University guidelines.

IQAC Coordinator also mentioned that internal evaluation/class test should be conducted online from time to time.

Agenda 4: Information about the new name of president of the college

IQAC Coordinator informed the members about the death of President of SRC Sh N G Majumdar and told that next President will be nominated in the election of management committee.

Agenda 5: IIQA Submission for 2nd Cycle Accreditation

IQAC Coordinator informed that AQAR of year 2019-20 and IIQA should be submitted before 21/05/2020 for applying second cycle of accreditation of NAAC.



(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 02.05.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.No.	Decision	Action taken
1	Conducting online classes with the help of technical platforms	All the HoDs submitted their time table of online classes. The classes were conducting as per time schedule. Online classes conducted on various platforms such as Google Classroom, Zoom app, whatsapp groups etc.
2	Monitoring of online teaching	As discussed in the meeting the reporting process of online teaching is from teacher to HoD and HoD to Dean academics/IQAC Coordinator and finally submitted to the Principal
3	Discussion on conducting online test and evaluation process as per University guidelines.-	All Deans/HoDs discussed with their faculty members about the use of various online teaching platforms as Google classroom, Youtube channel, Google meet, Zoom, WebEx etc for online teaching work and evaluation work. Schedule of class test and internal assessment has been prepared and informed to Principal.
4	Information about the new name of president of the college	IQAC Coordinator told that next President will be nominated in the election of management committee
5	IIQA Submission for 2nd Cycle Accreditation	AQAR for session 2019-20 has been submitted on 10/05/2021 and IIQA has been submitted on 12/05/2021 for second cycle of NAAC accreditation.

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



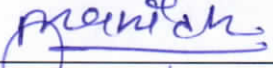
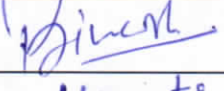
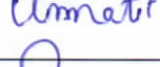

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC

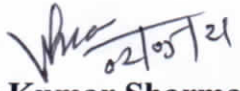



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 02.05.2021

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Purna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	


(Dr. Vinit Kumar Sharma)
 Assistant Professor/
 Coordinator, IQAC


(Dr. Aditya Gautam)
 Principal/
 Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)


Notice

Date- 07.04.2021

This is to inform all the Deans & Heads of Departments, Training & Placement Coordinator, Coordinator of IPR&ED Cell that a meeting with IQAC is being called on 18.04.2021 at the conference room of at 3.30pm. The agenda of the meeting are follows-

Agenda:

- 1. Review of minutes of IQAC meeting held on 27.02.2021*
- 2. Discussion on the preparation for final examination of Annual Courses*
- 3. Discussion on Skill development and welfare programs for staff*
- 4. Planning for internship and final placement of the students*
- 5. Report on activities done by incubation and entrepreneurship development centre*
- 6. Any other matter*


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

- 1. Mr. Davendra Chaudhary, Treasurer, SRGC*
- 2. Mr. N.G. Majumdar, Hon'ble President, SRC*
- 3. PS to Chairman for Chairman's kind information*


(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) with all Deans and Heads of Departments, Training & Placement Coordinator, Coordinator of IPR&ED Cell was held on 18.04.2021 at 3.30 P.M. at Conference room. The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The agenda of the meeting are as follows-

Agenda:

1. Review of minutes of IQAC meeting held on 27.02.2021
2. Discussion on the preparation for final examination of Annual Courses
3. Discussion on Skill development and welfare programs for staff
4. Planning for internship/training and placement of the students
5. Report on activities done by incubation and entrepreneurship development centre
6. Any other matter

Agenda 1: Review of minutes of IQAC meeting held on 27.02.2021 -

The IQAC Coordinator informed that the previous IQAC meeting was held on 27 Feb. 2021 and the minutes of the meeting were read and approved by the members.

Agenda 2: Discussion on the preparation for final examination of Annual Courses -

The Principal instructed the Coordinator of Examination Committee to make sure that all necessary arrangements have been made for smooth conduction of final exam. IQAC Coordinator told to all Deans/ HoDs that revision classes should be perform for getting better result.

Agenda 3: Discussion on Skill development and welfare programs for staff-

IQAC Coordinator informed the house that on the basis of inputs received from library, technical and official staff for training in selected areas of their choice some programmes were designed and offered in the previous months.

The Principal informed that two medical camps (One dental and one eye checkup) have been conducted for welfare of teaching & non-teaching staff. The members suggested that sports activities can also be organized engaging teaching, non-teaching and students in the campus. Training or skill development program for teaching and non teaching staff should be organized.

Agenda 4: Planning for internship/training and placement of the students

The Principal raised the issue of summer internship for the students wherever it is applicable and asked the HoDs to complete the work of allotment the internship guide at the earliest. He also asked the Coordinator Placement Cell to submit the report on current year's placement activities and achievements.

Agenda 5: Report on activities done by incubation and entrepreneurship development center-

The Coordinator IPR & ED Cell Dr. Sourabh Jain presented a detailed report on the activities performed in incubation and entrepreneurship development center. He informed that two workshops on IPR awareness have been conducted in the current session. He further informed that presently three projects on Dairy & Dairy Products, Herbal coating on Jaggery and Vermicompost are in progress.

Agenda 6: Any other matter -

There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 18.04.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.No.	Decision	Action taken
1	Review of minutes of IQAC Meeting held on 27.02.2021-	No compliance required.
2	Discussion on the preparation for final examination of Annual Courses -	The Examination Coordinator informed the Principal all necessary arrangements have been made and HoDs informed that some revision classes have also been arranged for weak students.
3	Discussion on Skill development and welfare programs for staff	# Medical Camp could not be organized due to second wave of covid # Training on ERP for teaching and non teaching staff organized. # The Sports Committee Coordinator was deputed to organize a friendly match between the teams of teaching and non-teaching staff in the last week of April 2021.
4	Planning for internship/training and placement of the students	The Coordinator of Training and Placement Cell was advised to conduct

		internship and training with the department and timely conduction of placement activities and submit a report the IQAC at the end of May 2021.
5	Report on activities done by incubation and entrepreneurship development centre	A detailed report was submitted to IQAC by the IPR&ED Cell.

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC




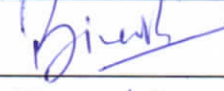
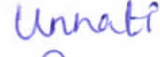


(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC




SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 18.04.2021

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Perna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	
24.	Mohd. Yusuf	Co-ordinator Training & Placement Cell	


18/04/2021

(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC


(Dr. Aditya Gautam)
Principal/
Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 22.02.2021

This is to inform to all Deans/ HoDs, faculty members and concerned committee coordinators (AAA, SSS, Extension) of that a meeting with IQAC is being called on 27.02.2021 at the Auditorium of SRC at 3.00 P.M. All are requested to follow the Covid protocols while attending the meeting.

The agenda of the meeting are follows-

Agenda:

1. Review of minutes of IQAC meeting held on 16.01.2021
2. Work Progress/Course coverage report
3. Review of Extension and other collaborative activities
4. Academic Administrative Audit
5. Students Satisfaction Survey
6. Any other matter


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information


(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

Date: 27.02.2021

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) with all the Deans/ HoDs, faculty members and concerned committee coordinators (AAA, SSS, and Extension) was held on 27.02.2021 at 3.00pm at Auditorium of SRC.

Agenda:

1. Review of minutes of IQAC meeting held on 16.01.2021
2. Work Progress/Course coverage report
3. Review of Extension and other collaborative activities
4. Academic Administrative Audit
5. Students Satisfaction Survey
6. Any other matter

The meeting was presided over by Dr. Aditya Gautam, Principal, SRC and Chairperson of IQAC. The Chairperson of IQAC welcomed the member of IQAC and faculty members.

Agenda 1: Review of minutes of IQAC Meeting held on 16.01.2021-

The meeting the previous IQAC meeting, held on 16 Jan. 2021, was read and approved by the members.

Agenda 2: Work Progress/Course coverage report -

The Principal asked the Heads of Departments of yearly programs to present the work progress including course coverage, internal assessment, attendance of each subject, model question papers etc. All Heads of Departments presented the work progress and course coverage report of their respective departments.

Agenda 3: Review of Extension and other collaborative activities

As per instructions of the Principal the Program Officer of NSS and Leaders of Rover and Ranger presented their reports on the extension activities conducted by them.

The NSS Program Officer, Mr. Ankit Kumar informed the house that NSS volunteers were engaged in number of awareness programmes, tree plantations, Shramdaan, Aids awareness and environmental pollution in the nearby villages. He further informed that a seven days special camp will be organized in last week of February.

Collaborative activities are being run by the departments with the consent of IQAC Coordinator.

Agenda 4: Academic Administrative Audit -

The IQAC Coordinator informed the house that a Committee for internal and external Academic Administrative Audit of all the Departments should be restructured. The audit teams for this work will visit various buildings, library and departments to finish the work in time and will submit their report to the principal.

Agenda 5: Students Satisfaction Survey-

The IQAC Coordinator discussed about to conduct Students Satisfaction Survey (SSS) to know college performance and satisfaction level because it is a part of quality education. Some members suggested to conduct SSS online basis also. The format of SSS is available on the college website but it will be conducted offline as per the opinion of most of the members, by this survey institute will be able to know about the areas where performance can be improved.

Agenda 6: Any other point

There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)


(INTERNAL QUALITY ASSURANCE CELL (IQAC))

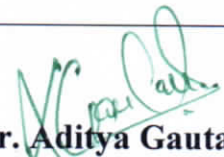
ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 27.02.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.No.	Decision	Action taken
1	Review of minutes of IQAC Meeting held on 16.01.2021	No compliance required.
2	Work Progress/Course coverage report	The reports on Work Progress/Course coverage with all necessary detail were submitted to IQAC by Heads of the Departments.
3	Discussion on Extension and other Collaborative Activities	04 one day and 01 seven-day special camps will be organized by NSS and Scout (Rovers & Rangers). Collaborative activities are being run by the departments with the consent of IQAC Coordinator.
4	Academic-Administrative Audit -	Committee for internal and external AAA has been constituted and the work will be done as per schedule.
5	Student Satisfaction Survey	Students Satisfaction Survey has been performed.


(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC

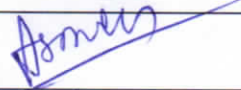


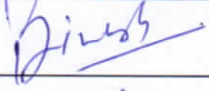

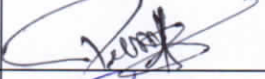

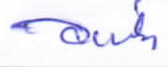




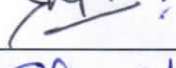
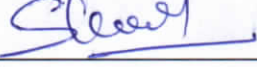






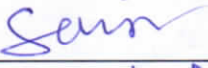


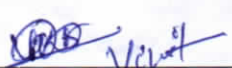

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 27.02.2021


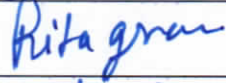

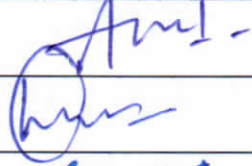
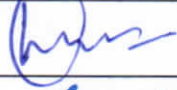

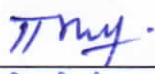



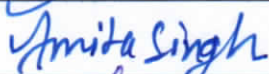
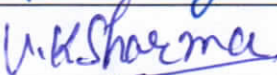
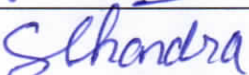
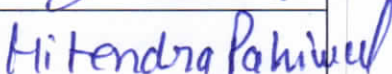
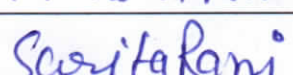
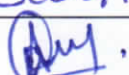
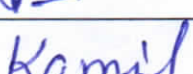
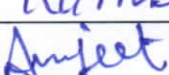
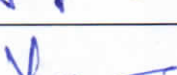
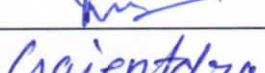

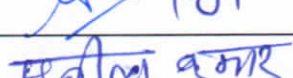
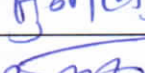

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Purna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	
24.	Dr. Pramod Kumar	Computer Application	
25.	Dr. Amit Tyagi	Computer Application	
26.	Mr. Vikas Kumar	Computer Application	
27.	Mr. Praveen Kumar	Computer Application	
28.	Mr. Nitin Tyagi	Computer Application	
29.	Mr. Sanjay Kant	Computer Application	
30.	Mr. Shrikant Singh	Computer Application	
31.	Mr. Siddhant Garg	Computer Application	
32.	Dr. Himanshu Hora	Computer Application	
33.	Dr. Akanksha Singh	Computer Application	
34.	Mrs. Neetu Singh	Computer Application	
35.	Mr. Mohd. Yusuf	Computer Application	
36.	Ms. Shreela Pareek	Computer Application	
37.	Mr. Yogendra Kumar	Computer Application	
38.	Dr. Samrat Singh	Computer Application	
39.	Dr. Mohit Kumar	Computer Application	
40.	Ms. Rishu Jain	Computer Application	
41.	Mr. Vineet Kumar Salar	Computer Application	

42.	Mr. Ankur Ruhela	Computer Application	<u>A Ruhela</u>
43.	Mr. Anuj Kumar	Computer Application	<u>Anuj</u>
44.	Mr. Himanshu Verma	Business Administration	<u>Himanshu</u>
45.	Mr. Pankaj Kaushik	Business Administration	<u>Pankaj</u>
46.	Dr. Vivek Kumar Tyagi	Business Administration	<u>Vivek</u>
47.	Mr. Rajeev Rawal	Business Administration	<u>Rajeev</u>
48.	Ms. Shruti Mittal	Business Administration	<u>Shruti</u>
49.	Mr. Ajay Chauhan	Business Administration	<u>Achamban</u>
50.	Mr. Kapil Dev Dhiman	Business Administration	<u>KD</u>
51.	Mr. Amit Bhatnagar	Business Administration	<u>Amit Bhatnagar</u>
52.	Ms. Shruti Dhiman	Business Administration	<u>Shruti</u>
53.	Ms. Akansha Garg	Business Administration	<u>AK</u>
54.	Ms. Shivani Sharma	Business Administration	<u>Shivani</u>
55.	Ms. Ayushi Tyagi	Business Administration	<u>Ayushi</u>
56.	Dr. Sameeksha Jain	Business Administration	<u>Sameeksha</u>
57.	Mr. Anshuman Kaler	Business Administration	<u>Anshuman</u>
58.	Mr. Pranjul Kumar	Business Administration	<u>Pranjul</u>
59.	Dr. Ashfaq Ali	Commerce	<u>Ashfaq</u>
60.	Dr. Nitin Kumar Jain	Commerce	<u>Nitin</u>
61.	Dr. M.S. Khan	Commerce	<u>Khan</u>
62.	Dr. Ajay Kumar Jain	Commerce	<u>Ajay</u>
63.	Dr. Narendra Sharma	Commerce	<u>Narendra</u>
64.	Ms. Pooja Choudhary	Commerce	<u>Pooja</u>
65.	Mr. Mukesh Kumar	Commerce	<u>Mukesh</u>

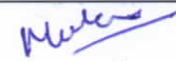

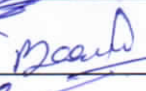





66.	Ms. Poonam Sharma	Commerce	Poonam
67.	Ms. Kajol Morya	Commerce	Kajol
68.	Dr. Mohd. Danish	Commerce	Danish
69.	Ms. Garima	Commerce	Garima
70.	Mr. Ankit Kumar	Commerce	Ankit
71.	Dr. Indu Gautam	Commerce	Indu Gautam
72.	Mrs. Shikha Dhiman	Commerce	Shikha
73.	Ms. Naina Bansal	Commerce	Naina
74.	Ms. Shweta Garg	Commerce	Shweta
75.	Ms. Khushboo	Commerce	Khushboo
76.	Mr. Vishal	Commerce	Vishal
77.	Mr. Ashish Saini	Commerce	Ashish
78.	Mr. Hari Om	Commerce	Hari Om
79.	Ms. Vaishali Garg	JMC	Vaishali
80.	Ms. Shivani Gupta	JMC	Shivani Gupta
81.	Ms. Shivani Barman	JMC	Shivani
82.	Mr. Shiv Kumar	JMC	Shiv Kumar
83.	Ms. Pooja Kaira	JMC	Pooja
84.	Mr. Vijay Singh	JMC	Vijay
85.	Mr. Yogiraj	JMC	Yogiraj
86.	Ms. Priya	JMC	Priya
87.	Ms. Sheetal Indoria	JMC	Sheetal
88.	Mrs. Binnu Pundir	Fine Art	Binnu
89.	Mr. Rajni Kant	Fine Art	Rajni Kant


90.	Dr. Ravindra	Fine Art	21/10/20
91.	Ms. Anu Nayak	Fine Art	Anu
92.	Ms. Anita Chauhan	Fine Art	Anita
93.	Ms. Yashika Kathuria	Fine Art	yashika
94.	Dr. Ashish Garg	Fine Art	Ashish
95.	Ms. Ruby Narwal	Fine Art	Ruby
96.	Ms. Reena Tyagi	Fine Art	Reena
97.	Mr. Mayank Sain	Fine Art	Mayank Sain
98.	Mr. Saurabh Ruhela	Fine Art	Saurabh
99.	Ms. Isha Garg	Fine Art	Isha
100.	Dr. Ashwani Kumar	Bioscience	Ashwani
101.	Dr. Vikas Tyagi	Bioscience	Vikas
102.	Dr. Shahnawaj Khan	Bioscience	Shahnawaj
103.	Mr. Ankit Kumar	Bioscience	Ankit
104.	Dr. Samiksha Joshi	Bioscience	Samiksha
105.	Ms. Shavi Verma	Bioscience	Shavi
106.	Ms. Rohini	Bioscience	Rohini
107.	Ms. Shyama Saifi	Bioscience	Shyama
108.	Ms. Laxmi Gaur	Bioscience	Laxmi
109.	Mr. Sachin Kumar	Bioscience	Sachin
110.	Ms. Lavi Sharma	Bioscience	Lavi
111.	Ms. Tanu Shree	Bioscience	Tanu
112.	Ms. Chhavi Goel	Bioscience	Chhavi
113.	Mr. Rajat Dhariwal	Bioscience	Rajat


114.	Dr. Mohkam Singh	Physical Education	
115.	Dr. Rita Grover	Physical Education	
116.	Dr. Bhupinder Singh Bhandari	Physical Education	
117.	Dr. Abdul Azeej Khan	Physical Education	
118.	Dr. Amandeep Singh	Physical Education	
119.	Dr. Gurtaj Singh	Physical Education	
120.	Dr. Dilshad ali	Physical Education	
121.	Dr. Abul Barakat Lanin	Physical Education	
122.	Dr. Parmod Kumar	Physical Education	
123.	Mr. Bhupendra Kumar	Physical Education	
124.	Ms. Amita Singh	Physical Education	
125.	Dr. V.K. Sharma	Physical Education	
126.	Dr. Subhash Chandra	Physical Education	
127.	Mr. Hitendra Pahiwal	Physical Education	
128.	Ms. Sarita Rani	Physical Education	
129.	Mr. Amardeep Sharma	Physical Education	
130.	Mr. Mohd. Kamil	Physical Education	
131.	Mr. Ajeet Singh	Physical Education	
132.	Mr. Yogesh Kumar	Physical Education	
133.	Mr. Gajendra Singh	Physical Education	
134.	Dr. Arvind Vedwan	Physical Education	
135.	Mr. Suneel Kumar	Physical Education	
136.	Mr. Amar Panwar	Physical Education	
137.	Ms. Neha Baliyan	Physical Education	

138.	Dr. Prashant Kumar	Physical Education	<u>Prashant</u>
139.	Dr. Munender Kumar	Teacher Education	<u>Munender</u>
140.	Ms. Shalini Sharma	Teacher Education	<u>Shalini</u>
141.	Dr. Indira Singh	Teacher Education	<u>Indira Singh</u>
142.	Mrs. Karuna Tyagi	Teacher Education	<u>Karuna</u>
143.	Mr. Sandeep Rathi	Teacher Education	<u>Sandeep</u>
144.	Dr. Bhanu Pratap Verma	Teacher Education	<u>Bhanu</u>
145.	Dr. Ankur Sharma	Teacher Education	<u>Ankur</u>
146.	Mr. Manoj Kumar Singh	Teacher Education	<u>Manoj</u>
147.	Dr. Monika Tyagi	Teacher Education	<u>Monika</u>
148.	Mr. Dharmender Kumar	Teacher Education	<u>Dharmender</u>
149.	Mr. Vijay Kumar	Teacher Education	<u>Vijay</u>
150.	Mr. Chandresh Kumar	Teacher Education	<u>Chandresh</u>
151.	Dr. Sweety Malik	Teacher Education	<u>Sweety</u>
152.	Mr. Anand Singh	Teacher Education	<u>Anand</u>
153.	Mr. Sanjay Kumar	Teacher Education	<u>Sanjay</u>
154.	Mr. Rakesh Kumar	Teacher Education	<u>Rakesh</u>
155.	Mr. Jitendra Kumar	Teacher Education	<u>Jitendra</u>
156.	Dr. Anil Kumar Shukla	Teacher Education	<u>Anil</u>
157.	Mrs. Teena Aggarwal	Teacher Education	<u>Teena</u>
158.	Mr. Arvind Kumar	Teacher Education	<u>Arvind</u>
159.	Mr. Arvind Kumar Yadav	Teacher Education	<u>Arvind</u>
160.	Mr. Pradeep Kumar	Teacher Education	<u>Pradeep</u>
161.	Mr. Rajesh Kumar	Teacher Education	<u>Rajesh</u>

162.	Mr. Amit Karnwal	Teacher Education	<u>Amit</u>
163.	Ms. Bandana Kumari	Teacher Education	<u>Bandana</u>
164.	Mr. Shashi Kant Verma	Teacher Education	<u>S. K. Verma</u>
165.	Mr. Ved Prakash	Teacher Education	<u>Ved Prakash</u>
166.	Mr. Udai Bhan	Teacher Education	<u>Udai Bhan</u>
167.	Ms. Usha Verma	Teacher Education	<u>Usha</u>
168.	Mr. Pramod Kumar	Teacher Education	<u>Pramod</u>
169.	Mr. Ajay Kumar	Teacher Education	<u>Ajay</u>
170.	Dr. Rajeev Kumar	Teacher Education	<u>Rajeev</u>
171.	Mr. Prashant Kumar	Teacher Education	<u>Prashant</u>
172.	Mr. Ashok Kumar	Teacher Education	<u>Ashok</u>
173.	Dr. Ram Prakash Gupta	Teacher Education	<u>Ram Prakash</u>
174.	Dr. Manoj Mittal	Basic Science	<u>Manoj</u>
175.	Dr. Reetu Pundir	Basic Science	<u>Reetu</u>
176.	Ms. Parul Joshi	Basic Science	<u>Parul</u>
177.	Dr. Sarika Goel	Basic Science	<u>Sarika</u>
178.	Mr. Rajdeep Sharawat	Basic Science	<u>Rajdeep</u>
179.	Mr. Vivek	Basic Science	<u>Vivek</u>
180.	Dr. Rahul Arya	Basic Science	<u>Rahul</u>
181.	Dr. Subhash Yadav	Basic Science	<u>Subhash</u>
182.	Dr. R.K. Saini	Basic Science	<u>R.K. Saini</u>
183.	Dr. Jitendra Singh	Basic Science	<u>J. Singh</u>
184.	Dr. Kamal Krishan	Basic Science	<u>Kamal</u>
185.	Ms. Anjali Goyal	Basic Science	<u>Anjali</u>

186.	Dr. Mobin	Basic Science	
187.	Dr. Bushra Aquil	Agriculture Science	 
188.	Ms. Shreya Arora	Agriculture Science	
189.	Dr. K.S. Barman	Agriculture Science	
190.	Mr. Mukul Motla	Agriculture Science	
191.	Mr. Abid Ahmad	Agriculture Science	
192.	Mr. Nikunj	Agriculture Science	


(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC


(Dr. Aditya Gautam)
Principal/
Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 09.01.2021

This is to inform to all the Class Mentors, Class Teachers/ Faculty Coordinators, Prefects, Student's Representatives and members of Proctorial Board that a meeting with IQAC is being called on 16.01.2021 at the Auditorium of SRC at 2.00PM. All are requested to follow the COVID protocols while attending the meeting. The agenda of the meeting are follows-


Agenda:

1. Review of minutes of IQAC meeting held on 02.12.2020
2. Maintaining discipline in the college campus
3. Discussion on Remedial Coaching classes
4. Review of feedback on curriculum from all stake holders for current session
5. Planning for the next semester
6. Any other matter


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information


(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

Date: 16.01.2021

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) with Proctorial Board members, Class Mentors, Class Teachers, Coordinators, Deans/Heads of the departments and prefects was held on 16 Jan. 2021 at 2.00 P.M. at Auditorium of SRC.

Agenda:

1. Review of minutes of IQAC meeting held on 02.12.2020
2. Maintaining discipline in the College campus.
3. Discussion of Remedial Coaching
4. Review of feedback on curriculum from all stake holders for current session
5. Planning for the next semester
6. Any other matter

The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The Chairperson of IQAC welcomed the members of IQAC, members of Proctorial Board, Deans/Heads of Departments, Class Mentors, Class Teachers/ faculty Coordinators, Prefects and Class Representatives.

Agenda 1: Review of minutes of IQAC Meeting held on 02.12.2020-

It was informed that the previous IQAC meeting was held on 02 Dec. 2020 and the minutes of the meeting were read and approved by the members.

Agenda 2: Maintaining discipline in the College campus -

The Chief Proctor presented a brief note on the general discipline in College and the existing practices being followed to maintain discipline in the campus. He also suggested few measurers for further improvement in the existing scenario. The following points were discussed and approved -

- Movement of students in the campus during Teaching hours should be restricted. There should be no entry for the students without proper uniform and college identity card.
- All the possible efforts should be made to prohibit the unwanted congregation of students in canteen and other places which may cause clashes among them. The Proctor should ensure proper maintaining entry register at the Main Gate for outsiders/visitors.
- Floor and ground duty charts of teachers/ staff should be prepared and displayed on notice boards and all should be present on their duty.
- Use of mobile phones is strictly prohibited in the class rooms as well as in corridors.

Agenda 3: Discussion on Remedial Coaching -

The following discussion was made -

- Deans/Heads of the Departments explained the working progress and progress of the departments.
- HODs informed that a proper record for the remedial coaching classes specifying the details of students with name of teachers handling the class, subject taken and hours is being maintained.
- IQAC Coordinator suggested the HODs to give highest priority to solve the problem of the weaker students of the classes.

Agenda 4: Review of feedback on curriculum from all stake holders for current session

The Chair asked the IQAC Coordinator for sharing the status of feedback process and IQAC coordinator informed that preparation of the report on feedback is in process which will be finalized very soon.

Agenda 5: Planning for next semester -

The IQAC Coordinator suggested all the HoDs that they should complete all the necessary planning for the next semester for their respective departments because this

year examination and result are irregular due to Covid. The guidelines for coming semester were reviewed and finalized. Classes for annual courses were proposed to run as per routine schedule.

Agenda 7: Any other matter -

No other issues were pending to discuss. The meeting ends with vote of thanks of the Chair.

The list of participants who attended this meeting is enclosed-

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)


(INTERNAL QUALITY ASSURANCE CELL (IQAC)) ACTION TAKEN REPORT

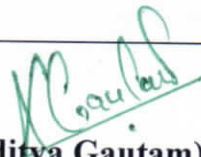
On the decisions of the IQAC meeting held on 16.01.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken –

S.No.	Decision	Action taken
1	Review of minutes of IQAC Meeting held on 02.12.2020	No need to any action.
2	<p>Maintaining discipline in the College Campus</p> <ul style="list-style-type: none">• Movement of students in the campus during Teaching hours was taken as a serious concern and it should be reduced to the minimum. There should be no entry for the students without proper uniform and college identity card• All the possible efforts should be made to prohibit the unwanted congregation of students in canteen and other places which may cause clashes among them.• The Proctor should ensure proper maintaining entry register at the Main Gate for outsiders/visitors.• Floor and ground duty charts of teachers/ staff should be prepared	<p>Principal has instructed to Proctor to take necessary action in this regard.</p> <p>Discipline Committee members move in all areas for checking it</p> <p>The entry register is already being maintained.</p> <p>HoDs have prepared charts for all floor duties and have submitted to the Principal office and</p>

	<p>and displayed on notice boards.</p> <ul style="list-style-type: none"> • Use of mobile phones is strictly prohibited in the class rooms as well as in corridors 	<p>also displayed on the main notice board. Team for ground duty are nominated to visit on the campus area for making discipline. A detailed notice for this circulated among the students and displayed on the main notice board as well as departmental notice boards.</p>
3	<p>Discussion of Remedial Coaching</p> <ul style="list-style-type: none"> • Deans/Heads of the Departments explained the work progress of the departments. • HoDs informed that a proper record for the remedial coaching classes specifying the details of students with name of teachers handling the class, subject taken and hours is being maintained. • IQAC Coordinator suggested the HODs to give highest priority to solve the problems of the weaker students of the classes. 	<p>No compliance required.</p> <p>The records of remedial coaching classes were prepared by each department.</p> <p>Maximum participation of weaker students in the remedial classes has been assured and their problems are solved.</p>
4	<p>Review of feedback on curriculum from all stake holders for current session</p>	<p>A detailed feedback from teacher on curriculum has been obtained in forth week of January and feedback from Parents on curriculum has been obtained in the first week of February 2021. The report on feedback has been submitted to Principal.</p>
5	<p>Planning for next semester</p>	<p>All the subject allocation, time table finalization, course file documents were prepared.</p>


(Dr. Vinit Kumar Sharma)
 Professor/
 Coordinator, IQAC



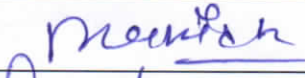
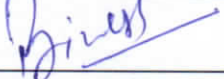
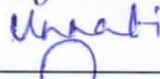
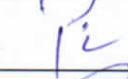

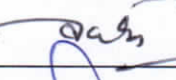
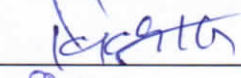



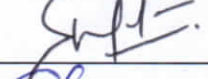
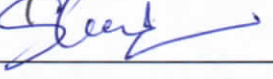

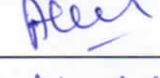
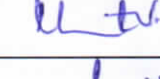



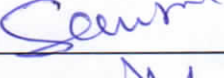

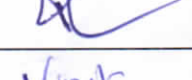


(Dr. Aditya Gautam)
 Principal/
 Chairperson, IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 16.01.2021


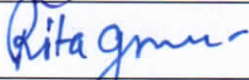
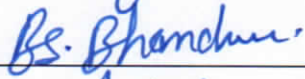
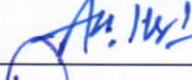
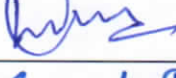
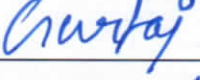
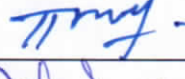
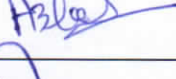


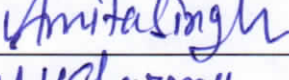
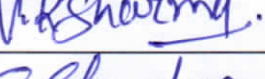
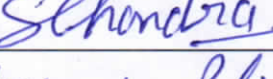
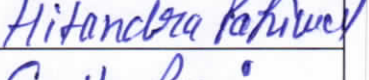
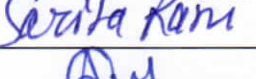
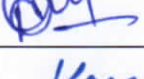
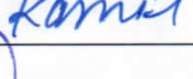
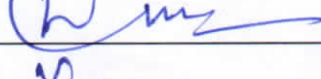
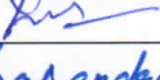
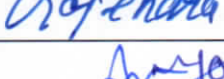



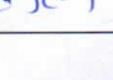
S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Prerna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	
24.	Dr. Pramod Kumar	Computer Application	
25.	Dr. Amit Tyagi	Computer Application	
26.	Mr. Vikas Kumar	Computer Application	
27.	Mr. Praveen Kumar	Computer Application	
28.	Mr. Nitin Tyagi	Computer Application	
29.	Mr. Sanjay Kant	Computer Application	
30.	Mr. Shrikant Singh	Computer Application	
31.	Mr. Siddhant Garg	Computer Application	
32.	Dr. Himanshu Hora	Computer Application	
33.	Dr. Akanksha Singh	Computer Application	
34.	Mrs. Neetu Singh	Computer Application	
35.	Mr. Mohd. Yusuf	Computer Application	
36.	Ms. Shreela Pareek	Computer Application	
37.	Mr. Yogendra Kumar	Computer Application	
38.	Dr. Samrat Singh	Computer Application	
39.	Dr. Mohit Kumar	Computer Application	
40.	Ms. Rishu Jain	Computer Application	
41.	Mr. Vineet Kumar Salar	Computer Application	

42.	Mr. Ankur Ruhela	Computer Application	<u>A Ruhela</u>
43.	Mr. Anuj Kumar	Computer Application	<u>Anuj</u>
44.	Mr. Himanshu Verma	Business Administration	<u>Himanshu</u>
45.	Mr. Pankaj Kaushik	Business Administration	<u>Pankaj</u>
46.	Dr. Vivek Kumar Tyagi	Business Administration	<u>Vivek</u>
47.	Mr. Rajeev Rawal	Business Administration	<u>Rajeev</u>
48.	Ms. Shruti Mittal	Business Administration	<u>Shruti</u>
49.	Mr. Ajay Chauhan	Business Administration	<u>Ajay</u>
50.	Mr. Kapil Dev Dhiman	Business Administration	<u>Kapil</u>
51.	Mr. Amit Bhatnagar	Business Administration	<u>Amit</u>
52.	Ms. Shruti Dhiman	Business Administration	<u>Shruti</u>
53.	Ms. Akansha Garg	Business Administration	<u>AK</u>
54.	Ms. Shivani Sharma	Business Administration	<u>Shivani</u>
55.	Ms. Ayushi Tyagi	Business Administration	<u>Ayushi</u>
56.	Dr. Sameeksha Jain	Business Administration	<u>Sameeksha</u>
57.	Mr. Anshuman Kaler	Business Administration	<u>Anshuman</u>
58.	Mr. Pranjul Kumar	Business Administration	<u>Pranjul</u>
59.	Dr. Ashfaq Ali	Commerce	<u>Ashfaq</u>
60.	Dr. Nitin Kumar Jain	Commerce	<u>Nitin</u>
61.	Dr. M.S. Khan	Commerce	<u>M.S. Khan</u>
62.	Dr. Ajay Kumar Jain	Commerce	<u>Ajay</u>
63.	Dr. Narendra Sharma	Commerce	<u>Narendra</u>
64.	Ms. Pooja Choudhary	Commerce	<u>Pooja</u>
65.	Mr. Mukesh Kumar	Commerce	<u>Mukesh</u>

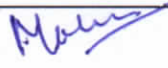

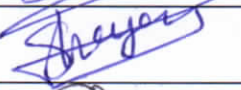


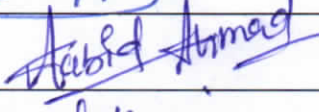

66.	Ms. Poonam Sharma	Commerce	<u>Poonam</u>
67.	Ms. Kajol Morya	Commerce	<u>Kajol</u>
68.	Dr. Mohd. Danish	Commerce	<u>Danish</u>
69.	Ms. Garima	Commerce	<u>Garima</u>
70.	Mr. Ankit Kumar	Commerce	<u>Ankit</u>
71.	Dr. Indu Gautam	Commerce	<u>Indugautam</u>
72.	Mrs. Shikha Dhiman	Commerce	<u>Shikha</u>
73.	Ms. Naina Bansal	Commerce	<u>Naina</u>
74.	Ms. Shweta Garg	Commerce	<u>Shweta</u>
75.	Ms. Khushboo	Commerce	<u>Khushboo</u>
76.	Mr. Vishal	Commerce	<u>Vishal</u>
77.	Mr. Ashish Saini	Commerce	<u>Ashish</u>
78.	Mr. Hari Om	Commerce	<u>Hari Om</u>
79.	Ms. Vaishali Garg	JMC	<u>Vaishali</u>
80.	Ms. Shivani Gupta	JMC	<u>Shivani Gupta</u>
81.	Ms. Shivani Barman	JMC	<u>Shivani</u>
82.	Mr. Shiv Kumar	JMC	<u>Shiv Kumar</u>
83.	Ms. Pooja Kaira	JMC	<u>Pooja</u>
84.	Mr. Vijay Singh	JMC	<u>Vijay</u>
85.	Mr. Yogiraj	JMC	<u>Yogiraj</u>
86.	Ms. Priya	JMC	<u>Priya</u>
87.	Ms. Sheetal Indoria	JMC	<u>Sheetal</u>
88.	Mrs. Binu Pundir	Fine Art	<u>Binu</u>
89.	Mr. Rajni Kant	Fine Art	<u>Rajni Kant</u>


90.	Dr. Ravindra	Fine Art	<i>Ravindra</i>
91.	Ms. Anu Nayak	Fine Art	<i>Anu</i>
92.	Ms. Anita Chauhan	Fine Art	<i>Anita</i>
93.	Ms. Yashika Kathuria	Fine Art	<i>yashika</i>
94.	Dr. Ashish Garg	Fine Art	<i>Ashish</i>
95.	Ms. Ruby Narwal	Fine Art	<i>Ruby</i>
96.	Ms. Reena Tyagi	Fine Art	<i>Reena</i>
97.	Mr. Mayank Sain	Fine Art	<i>Mayank Sain</i>
98.	Mr. Saurabh Ruhela	Fine Art	<i>Saurabh</i>
99.	Ms. Isha Garg	Fine Art	<i>Isha</i>
100.	Dr. Ashwani Kumar	Bioscience	<i>Ashwani</i>
101.	Dr. Vikas Tyagi	Bioscience	<i>Vikas Tyagi</i>
102.	Dr. Shahnawaj Khan	Bioscience	<i>Shahnawaj Khan</i>
103.	Mr. Ankit Kumar	Bioscience	<i>Ankit Kumar</i>
104.	Dr. Samiksha Joshi	Bioscience	<i>Samiksha</i>
105.	Ms. Shavi Verma	Bioscience	<i>Shavi</i>
106.	Ms. Rohini	Bioscience	<i>Rohini</i>
107.	Ms. Shyama Saifi	Bioscience	<i>Shyama</i>
108.	Ms. Laxmi Gaur	Bioscience	<i>Laxmi</i>
109.	Mr. Sachin Kumar	Bioscience	<i>Sachin</i>
110.	Ms. Lavi Sharma	Bioscience	<i>Lavi</i>
111.	Ms. Tanu Shree	Bioscience	<i>Tanu</i>
112.	Ms. Chhavi Goel	Bioscience	<i>Chhavi</i>
113.	Mr. Rajat Dhariwal	Bioscience	<i>Rajat</i>


114.	Dr. Mohkam Singh	Physical Education	
115.	Dr. Rita Grover	Physical Education	
116.	Dr. Bhupinder Singh Bhandari	Physical Education	
117.	Dr. Abdul Azeej Khan	Physical Education	
118.	Dr. Amandeep Singh	Physical Education	
119.	Dr. Gurtaj Singh	Physical Education	
120.	Dr. Dilshad ali	Physical Education	
121.	Dr. Abul Barakat Lanin	Physical Education	
122.	Dr. Parmod Kumar	Physical Education	
123.	Mr. Bhupendra Kumar	Physical Education	
124.	Ms. Amita Singh	Physical Education	
125.	Dr. V.K. Sharma	Physical Education	
126.	Dr. Subhash Chandra	Physical Education	
127.	Mr. Hitendra Pahiwal	Physical Education	
128.	Ms. Sarita Rani	Physical Education	
129.	Mr. Amardeep Sharma	Physical Education	
130.	Mr. Mohd. Kamil	Physical Education	
131.	Mr. Ajeet Singh	Physical Education	
132.	Mr. Yogesh Kumar	Physical Education	
133.	Mr. Gajendra Singh	Physical Education	
134.	Dr. Arvind Vedwan	Physical Education	
135.	Mr. Suneel Kumar	Physical Education	
136.	Mr. Amar Panwar	Physical Education	
137.	Ms. Neha Baliyan	Physical Education	

138.	Dr. Prashant Kumar	Physical Education	<i>Prashant</i>
139.	Dr. Munender Kumar	Teacher Education	<i>M. Kumar</i>
140.	Ms. Shalini Sharma	Teacher Education	<i>Shalini</i>
141.	Dr. Indira Singh	Teacher Education	<i>Indira Singh</i>
142.	Mrs. Karuna Tyagi	Teacher Education	<i>Karuna</i>
143.	Mr. Sandeep Rathi	Teacher Education	<i>S. Rathi</i>
144.	Dr. Bhanu Pratap Verma	Teacher Education	<i>BPV</i>
145.	Dr. Ankur Sharma	Teacher Education	<i>Ankur</i>
146.	Mr. Manoj Kumar Singh	Teacher Education	<i>Manoj</i>
147.	Dr. Monika Tyagi	Teacher Education	<i>Monika</i>
148.	Mr. Dharmender Kumar	Teacher Education	<i>D.K.</i>
149.	Mr. Vijay Kumar	Teacher Education	<i>Vijay</i>
150.	Mr. Chandresh Kumar	Teacher Education	<i>Chandresh</i>
151.	Dr. Sweety Malik	Teacher Education	<i>Sweety</i>
152.	Mr. Anand Singh	Teacher Education	<i>Anand</i>
153.	Mr. Sanjay Kumar	Teacher Education	<i>Sanjay</i>
154.	Mr. Rakesh Kumar	Teacher Education	<i>Rakesh</i>
155.	Mr. Jitendra Kumar	Teacher Education	<i>Jitendra</i>
156.	Dr. Anil Kumar Shukla	Teacher Education	<i>Anil</i>
157.	Mrs. Teena Aggarwal	Teacher Education	<i>Teena</i>
158.	Mr. Arvind Kumar	Teacher Education	<i>Arvind</i>
159.	Mr. Arvind Kumar Yadav	Teacher Education	<i>Arvind</i>
160.	Mr. Pradeep Kumar	Teacher Education	<i>Pradeep</i>
161.	Mr. Rajesh Kumar	Teacher Education	<i>Rajesh</i>

162.	Mr. Amit Karnwal	Teacher Education	<u>Amit</u>
163.	Ms. Bandana Kumari	Teacher Education	<u>Bandana</u>
164.	Mr. Shashi Kant Verma	Teacher Education	<u>S.K. Verma</u>
165.	Mr. Ved Prakash	Teacher Education	<u>Ved Prakash</u>
166.	Mr. Udai Bhan	Teacher Education	<u>Udai</u>
167.	Ms. Usha Verma	Teacher Education	<u>Usha</u>
168.	Mr. Pramod Kumar	Teacher Education	<u>Pramod</u>
169.	Mr. Ajay Kumar	Teacher Education	<u>Ajay</u>
170.	Dr. Rajeev Kumar	Teacher Education	<u>Rajeev</u>
171.	Mr. Prashant Kumar	Teacher Education	<u>Prashant</u>
172.	Mr. Ashok Kumar	Teacher Education	<u>Ashok</u>
173.	Dr. Ram Prakash Gupta	Teacher Education	<u>Ram Prakash</u>
174.	Dr. Manoj Mittal	Basic Science	<u>Manoj</u>
175.	Dr. Reetu Pundir	Basic Science	<u>Reetu</u>
176.	Ms. Parul Joshi	Basic Science	<u>Parul</u>
177.	Dr. Sarika Goel	Basic Science	<u>Sarika</u>
178.	Mr. Rajdeep Sharawat	Basic Science	<u>Rajdeep</u>
179.	Mr. Vivek	Basic Science	<u>Vivek</u>
180.	Dr. Rahul Arya	Basic Science	<u>Rahul</u>
181.	Dr. Subhash Yadav	Basic Science	<u>Subhash</u>
182.	Dr. R.K. Saini	Basic Science	<u>R.K. Saini</u>
183.	Dr. Jitendra Singh	Basic Science	<u>Jitendra</u>
184.	Dr. Kamal Krishan	Basic Science	<u>Kamal</u>
185.	Ms. Anjali Goyal	Basic Science	<u>Anjali Goyal</u>

186.	Dr. Mobin	Basic Science	
187.	Dr. Bushra Aquil	Agriculture Science	
188.	Ms. Shreya Arora	Agriculture Science	
189.	Dr. K.S. Barman	Agriculture Science	
190.	Mr. Mukul Motla	Agriculture Science	
191.	Mr. Abid Ahmad	Agriculture Science	
192.	Mr. Nikunj	Agriculture Science	


(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC


(Dr. Aditya Gautam)
Principal/
Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 23.11.2020

This is to inform to all the members of IQAC, Deans and HoDs that a meeting is being scheduled on 02.12.2020 at 3.30 pm at the conference room. All are requested to follow the COVID protocols while attending the meeting. The agenda of the meeting are follows-

Agenda:

1. Reviews of the minutes held on 17/10/2020
2. Monitoring the use of innovative Teaching aids and ICT tools
3. Discussion on how to monitor attendance, discipline and create interest in the classroom
4. Student's Assessment and evaluation through class test, internal exam, presentation and assignments.
5. Developing Awareness of innovation and entrepreneurship among student and teachers and promoting research culture among faculties.
6. Discussion on feedback process from all stakeholders
7. Any other issues

To,

All IQAC members
All faculty members


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information


((Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

02 Dec. 2020

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) with all faculty members was held on 02 December 2020 at 3.00 P.M. at Conference Room of SRC.

Agenda:

1. Review of minutes held on 17/10/2020
2. Monitoring the use of innovative Teaching aids and ICT tools
3. Discussion on how to monitor attendance, discipline and create interest in the classroom
4. Student Assessment and evaluation through class test, internal exam, presentation and assignments.
5. Developing Awareness of innovation and entrepreneurship among students and teachers and promoting research culture among faculties
6. Discussion on feedback process from all stakeholders
7. Any other issues

The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The Coordinator of IQAC welcomed the member of IQAC and other faculty members.

Agenda 1: Review of the minutes held on 17/10/2020 –

The minutes of previous meeting were read and approved by the members.

Agenda 2: Monitoring the use of innovative Teaching aids and ICT tools -

Principal raised the issue of increasing use of innovative teaching aids and ICT tools. He further asked the HoD's to monitor the use of more and more ICT tools in routine class teaching and improve quality teaching.

Agenda 3: Discussion on how to monitor attendance, discipline and create interest in the classroom –

The Principal asked the HoDs to take appropriate measures to maintain discipline as well as high students' attendance in the class room. He also invited suggestions on how to make class more interesting and effective.

Few suggestions were also given on how to make classes more interesting.

Agenda 4: Student's Assessment and evaluation through class test, internal exam, presentation and assignments-

The IQAC Coordinator requested all the HoDs to maintain the record of regular assessment of students conducting internal exam, Class Tests, Home Assignments, Projects, Quizzes etc. and discussed various topics regarding the evaluation process. He also suggested displaying the internal marks to concerned students and trying to improve student's satisfaction level.

Agenda 5: Developing Awareness of innovation and entrepreneurship among students and teachers and promoting research culture among faculties.

The Principal raised the issue of developing awareness of innovation and entrepreneurship among student and teachers. He also asked the teachers to engage themselves in the research oriented activities e.g. writing research papers, Case Study, participating in seminars, FDPs, workshop on research methodologies etc. on regular basis.

IQAC coordinator suggested the members to make more involvement of students in research oriented activities.

Agenda 6: Discussion on feedback process from all stakeholders

The Principal raised the issue of taking feedback from all stakeholders and suggest making the schedule for the same. IQAC Coordinator discussed with all HoD and said to submit the proposed date for this purpose, then it will be communicated to feedback committee.

Agenda 7: Any Other issues

- IQAC Coordinator informed about the working of Social Welfare Committee and explained the Social Welfare Departments scholarship application procedure and schedule etc., he also informed about the online Scholarship application of State

Government/Social Welfare Department. The responsibility was given to student's welfare committee. Eligible students may fill their form online and submit the final printout to their class teachers along with relevant documents within given time.

There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-



(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))


ACTION TAKEN REPORT


on the decisions of the IQAC meeting held on 02.12.2020

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken -

S.No.	Decision	Action taken
1	Review of the minutes held on 17/10/2020	No particular action required
2	Monitoring the use of innovative Teaching aids and ICT tools	*The HODs issued notice regarding more use of innovative teaching aids to make class more interesting and creative. *Teachers already using available teaching aids such as green board and chalk, whiteboard and marker, LCD Projectors, OHP and audio-visual aids. *Internet connection was extended to the classroom along with computer, camera & screen so that online material can be made available in the classroom for the students.
3	Discussion on how to monitor attendance, discipline and create interest in the classroom	*The HODs directed to the class coordinators to inform the parents of those students whose attendance are below 75 % on the regular basis. *To make class more interesting, organize weekly quizzes, presentation and other innovative things which motivate students for involvement.
4	Student Assessment and evaluation through class test, internal exam, presentation and	Internal examination are scheduled and conducted as per the academic calendar whereas class test, quizzes, assignments etc. are given to the students by the

	assignments	concerned subject teachers.
5	Developing Awareness of innovation and entrepreneurship among student and teachers and promoting research culture among faculties.	IQAC coordinator circulated a notice for coordinator of IPR& ED cell that the cell will conduct seminars on innovation and promote the development of various products with Shri Ram Technology. Teachers are motivated for developing research activities and financial supports have been provided to some faculty for attending and presenting papers in conferences, FDP, Seminars etc.
6	Discussion on feedback process from all stakeholders	Schedule for taking feedback is finalized and student's feedback form is collected during 07/12/2020 to 12/12/2020. Alumni feedback form will be collected during 14/12/2020 to 19/12/2020, Parent's feedback form will be collected during 14/12/2020 to 19/12/2020, Teacher's feedback form will be collected during last week of December 2020 and Employer's feedback form will be collected during 07/12/2020 to 12/12/2020.
7	IQAC Coordinator informed about the working of Social Welfare Committee and explained the Social Welfare Departments scholarship application procedure and schedule etc., he also informed about the online Scholarship application of State Government/Social Welfare Department. The responsibility was given to student's welfare committee.	Student's welfare committee, scholarship committee, SC/ST cell, OBC cell and Minority cell will deal all work related to such type matters and it was communicated to them. Eligible and interested students were filled and submitted their Scholarship form on prescribed web portal. The detail process for filling the online form already discussed in the meeting.


(Dr. Vinit Kumar Sharma)
 Professor/
 Coordinator, IQAC


(Dr. Aditya Gautam)
 Principal/
 Chairperson, IQAC



SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 02.12.2020

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Prerna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	<i>Ashutosh</i>
19.	Dr. Purushottam	Representative of local society	<i>Purushottam</i>
20.	Mr. Manish Jain	Representative of Industrialist	<i>Manish Jain</i>
21.	Mr. Bineesh Khan	Student Representative	<i>Bineesh</i>
22.	Ms. Unnati Tyagi	Student Representative	<i>Unnati</i>
23.	Mr. Pramod Kumar	Student Representative	<i>Pi</i>

Vinit
02/12/2019
(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC

Aditya
(Dr. Aditya Gautam)
Principal/
Chairman, IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 12.10.2020

This is to inform to all the members of IQAC, Deans and HoDs that a meeting is being scheduled on 17.10.2020 at 3.00 pm at the conference room. All are requested to follow the COVID protocols while attending the meeting. The agenda of the meeting are follows-

Agenda:

1. Review of the minutes of meeting held on 05.09.2020.
2. Discussion on existing collaborations and tie-ups with other organizations.
3. Discussion on conducting online Guest lectures / Expert talks
4. Discussion on online Orientation Programs for new students and for faculty of various departments.
5. Discussion on filling of AQAR on NAAC portal and Preparation of SSR for applying second cycle of accreditation.
6. Any other matter

To,

All members of IQAC
Dean/ HoD's


(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information


(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC))

17 Oct 2020

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 17 Oct 2020 at 3.00 P.M. at Conference hall. The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The meeting started on a welcome note by IQAC Coordinator, Dr. Vinit Kumar Sharma.

Agenda:

1. Review of the minutes of meeting held on 05.09.2020.
2. Discussion on existing collaborations and tie-ups with other organizations
3. Discussion on conducting online Guest lectures / Expert talks
4. Discussion on online Orientation Programs for new students and for faculty of various departments
5. Discussion on filling of AQAR on NAAC portal and Preparation of SSR for applying second cycle of accreditation.
6. Any other matter

Agenda 1: Review of the minutes of meeting held on 05.09.2020-

The minutes of previous meeting were read and approved by the members.

Agenda 2: Discussion on existing collaborations and proposed tie-ups with other organizations –

The IQAC Coordinator informed to the members that all collaborations are on continuity and if any collaboration is about to expire then it will be renew immediately. The Chairperson expressed his satisfaction on the collaboration and tie ups with other organizations already done in the past. The Chairperson also suggested to have new tie ups so that more activities could be performed under these collaborations

Agenda 3: Discussion on conducting online Guest Lectures/Expert talks etc.-

The Principal emphasized that department should plan and conduct online guest lectures, expert talks, industrial visit with collaborative organisation as purposed by them in their academic calendars and should inform to IQAC.

Agenda 4: Discussion on online Orientation Programs for new students and for faculty of various departments -

Members raised the issue of Covid for conduction of orientation programs for students. IQAC Coordinator informed everyone that Orientation Programs will be conducted on online mode due to Covid, so schedule their orientation as per the availability of resource person and with suitable time.

Agenda 5: Discussion on filling of AQAR on NAAC portal and Preparation of SSR for applying second cycle of accreditation-

IQAC Coordinator raised the issue about to fill all the pending AQAR on the NAAC portal and told that it is mandatory to apply for next cycle of the accreditation. He discussed with Principal, vice-principal and all HoDs for the necessary action to submitting AQAR on NAAC portal in the current session.

Principal/Chairperson, IQAC explained the detail procedure for preparing and filling the AQAR on the portal.

He also suggested to do working with keeping in mind about the NAAC requirement and also discussed about the preparation of SSR.

All members are agreed with the suggestions.

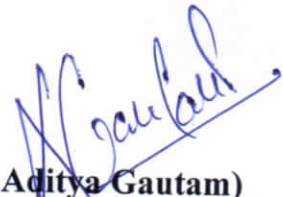
Agenda 6: Any other matter

There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-



(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE

MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC)) ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 17.10.2020

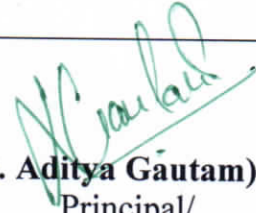
To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken -

S.No.	Decision	Action taken
1	Review of the minutes of meeting held on 05.09.2020	There is no special action required
2	Discussion on existing collaborations and tie-ups with other organizations	All existing collaborations in the session 2019-20 are also on operative mode. Some projects and collaborative activities are on working with all old associated members. Some would be renewed for which they have given telephonically consent.
3	Discussion on conducting online Guest lectures / Expert talks	All of these activities are being conducting continuously through online portals. Department will plan to conduct more guest lectures virtually with the consult of IQAC so that date of lectures of common subjects should not be clashed and more students will be benefitted.
4	Discussion on online Orientation Programs for new students and for faculty of various departments	Orientation Programmes for newly admitted students in UG and PG courses were proposed and organized by all departments.
5	Discussion on filling of AQAR on NAAC portal and Preparation of SSR for applying second cycle of	AQAR for the session 2015-16, 2016-17 and 2017-18 has been submitted to NAAC on 03.09.2020, 16.09.2020 and 20.10.2020

	accreditation.	respectively and AQAR for 2018-19 is under process and will be uploaded very soon. All remaining AQARs will be uploaded as soon as possible.
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(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC





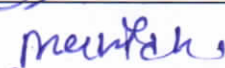
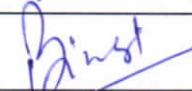
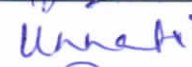

(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC





SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 17.10.2020

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Prerna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	


(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC


(Dr. Aditya Gautam)
Principal/
Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 28.08.2020

This is to inform to all the members of IQAC, Deans and HoDs that a meeting is being scheduled on 05.09.2020 at 3:00 pm at the conference room. All are requested to follow the COVID protocols while attending the meeting. The agenda of the meeting are follows-

Agenda:

- 1. Review of minutes of previous meeting*
- 2. Progress of NAAC work for second cycle*
- 3. Reviewing Progress of admissions in the session 2020-21*
- 4. Monitoring of online teaching*
- 5. Any other matter*

To,

*All members of IQAC
All Deans/HoDs*

(Dr. Vinit Kumar Sharma)
Coordinator IQAC

28/08/2020

Copy to the following for information and necessary action –

- 1. Mr. Davendra Chaudhary, Treasurer, SRGC*
- 2. Mr. N.G. Majumdar, Hon'ble President, SRC*
- 3. PS to Chairman for Chairman's kind information*

(Dr. Vinit Kumar Sharma)
Coordinator IQAC

28/08/2020



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

05 Sep 2020

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 05 Sep 2020 at 3:00 P.M. at Conference Room. The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The meeting started on a welcome note by IQAC Coordinator, Dr. Vinit Kumar Sharma followed by the discussion with all members.

Agenda:

1. Review of the minutes of previous meeting.
2. Progress of NAAC work for second cycle
3. Reviewing of progress of admissions in the session 2020-21
4. Monitoring of online teaching
5. Any other matter

Agenda 1: Review of the minutes of previous meeting-

The minutes of previous meeting were read and approved by the members.

Agenda 2: Progress of NAAC work for second cycle –

Dr. Vinit Kumar Sharma, Coordinator IQAC asked about the progress of NAAC work and collect the summary of work. After discussion with all the members some suggestion were accepted for smooth working and it was decided that the work should be divided criteria wise and some person should be assigned with specific duties.

Agenda 3: Reviewing of progress of admissions in the session 2020-21-

IQAC Coordinator informed the house that admission process is led and coordinated by Mrs. Neetu Singh, Coordinator Admission Committee as it was done in the previous

years. As per the policy the process of admission is a centralized process hence a centralized committee makes efforts for the admissions in all the courses. In this process college also conducts an online and offline Talent Search Expedition (TSE) for girl and boy students where scholarships ranging from 25 percent to 100 percent are offered to the deserving candidates. Dr Amit Tyagi worked as in charge of conducting the TSE. Students can take admission through counseling or through online merit as per university norms.

Agenda 4: Monitoring of online teaching-

IQAC Coordinator raised the issue of monitoring of online teaching work going on during lockdown period so that the syllabus may be completed within the stipulated time and students will be benefitted as per their need. The IQAC Coordinator suggested that teachers should report about their class attendance and course coverage on day to day basis to their concern HoDs. HoDs will convey their course coverage status to IQAC .

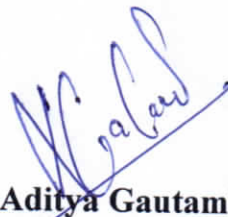
Agenda 5: Any other matter

There being no other point to discuss and meeting ended with the thanks to the Chair.

The list of participants who attended this meeting is enclosed-



(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(INTERNAL QUALITY ASSURANCE CELL (IQAC)) ACTION TAKEN REPORT

on the decisions of the IQAC meeting held on 05.09.2020

To implement the decisions of the above-mentioned meeting of the IQAC, the following actions were taken

S.No.	Decision	Action taken
1	Review of previous meeting	There is no action required
2	Discussion on the execution of various functions of IQAC	It is already discussed in the meeting; hence no action was needed separately. All the members of IQAC will execute the function according to guidelines.
3	Reviewing of progress of admissions in the session 2020-21	All points have been discussed in the meeting. Admission process is progressing smoothly and due to Covid pandemic, admission is permitted late this year by the university. So there is no specific action required.
4	Monitoring of online teaching	As discussed in the meeting, the reporting process of online teaching is from teacher to HoD and HoD to Dean academics and finally submitted to the IQAC/Principal.

(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



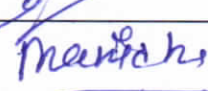
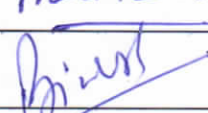
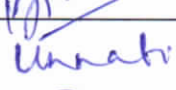
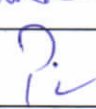
(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC





SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 05.09.2020

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Purna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	


(Dr. Vinit Kumar Sharma)
 Assistant Professor/
 Coordinator, IQAC


(Dr. Aditya Gautam)
 Principal/
 Chairman, IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

(Internal Quality Assurance Cell)

Notice

Date- 02.07.2020

This is to inform to all the members of IQAC, Deans and HoDs that a meeting is being scheduled on 07.07.2020 at 4.00 pm at the Office of the IQAC Coordinator. All are requested to follow the COVID protocols while attending the meeting.

The agenda of the meeting are follows-

1. Review of minutes of previous meeting
2. Discussion on the execution of various functions of IQAC and inclusion of new members of IQAC
3. Discussion on Submission of AQAR and preparation for the 2nd Cycle of NAAC.
4. Planning for Academic Session 2020-21
5. Discussion on Celebration of Commemorable Day
6. Any other matter

To,

All members of IQAC
All Deans/HoDs

(Dr. Vinit Kumar Sharma)
Coordinator IQAC

Copy to the following for information and necessary action -

1. Mr. Davendra Chaudhary, Treasurer, SRGC
2. Mr. N.G. Majumdar, Hon'ble President, SRC
3. PS to Chairman for Chairman's kind information

(Dr. Vinit Kumar Sharma)
Coordinator IQAC



SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

07 July 2020

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) with all the members of IQAC and Deans/ HoDs was held on 07.07.2020 at 4.00 P.M. at the office of the Coordinator.

The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The meeting started on a welcome note by IQAC Coordinator, Dr. Vinit Kumar Sharma followed on its objectives.

Agenda:

1. Review of minutes of previous meeting
2. Discussion on the execution of various functions of IQAC and inclusion of new members of IQAC
3. Discussion on Submission of AQAR and preparation for the 2nd Cycle of NAAC.
4. Planning for Academic Session 2020-21
5. Discussion on Celebration of Commemorable Day
6. Any other matter

Agenda 1: Review of the minutes of previous meeting-

The minutes of previous meeting were read and approved by the members.

Agenda 2: Discussion on the executions of various function of IQAC and inclusion of new members of IQAC -

Dr. Vinit Kumar Sharma, Coordinator IQAC gave a presentation on the importance, Roles and functions of IQAC to members of IQAC. During his presentation members

discussed various issues and gave suggestions for the better implementations of functions of IQAC. The Principal asked the IQAC Coordinator to include some new members in the IQAC for the current session as some of the members may leave or busy in some other activity.

All the members agreed to follow the quality benchmarks set by IQAC.

Agenda 3: Discussion on Submission of AQAR and preparation for the 2nd Cycle of NAAC.

IQAC Coordinator informed the house that AQAR of last years have not been submitted yet. AQARs of these years have to be submitted as soon as possible in a row. Now we are almost done with the AQAR of Session 2015-16 and planning to submit soon. IQAC Coordinator emphasized all to provide the necessary details required for remaining AQARs to IQAC as soon as possible.

IQAC Coordinator also informed to all members that IQAC has started preparing for the 2nd cycle of NAAC Accreditation and IIQA has to be submitted before 23rd May 2021 and SSR will be submitted within 45 days of approval of IIQA. Therefore, all the departments have to provide relevant information to IQAC as soon as possible so that SSR can be submitted successfully.

Agenda 4: Planning for Academic session 2020-21

Activities related to IQAC and other academic activities were deliberated with various Heads of Departments and were focused on how to improvise the quality in terms of academic and outcome-based activities. Some the activities planned for the academic year are as follows-

- 1- To conduct seminars/FDP for the faculty and students of our college through online/offline mode.
- 2- Regularity of lectures, tutorials, practical and their monitoring.
- 3- Completion of courses within time and conduction of internal examinations.
- 4- Maximum possible use of teaching aids such as projectors, computers, laptops, tablets etc.
- 5- Encouragement of questioning queries in classrooms.

- 6- Innovative method for effective teaching.
- 7- Teacher's contribution in Committees/Cells/Societies.
- 8- Feasible workload allocation
- 9- Mentor-Mentee detail and their functioning
- 10- Publications of research papers in reputed journals/ proceeding of conferences.
- 11- Training, Placement & Internship Programs
- 12- Introducing new courses

Agenda 5: Discussion on Celebration of Commemorable Day

The Principal instructed the Coordinator of Cultural Committee that the Commemorable day will be celebrated with full of dedication by the Cultural Committee and students of each and every department should be involve and participate.

He also aware the house that Independence Day has to be to be celebrated as it is celebrated in the College every year but looking the strike of CORONA, it will be held following the proper COVID guidelines.

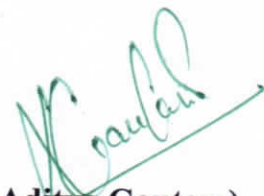
Agenda 6: Any other matter

There being no other point to discuss and meeting ended with the thanks to the Chair.

All the members have attended the meeting and attendance list of participants is enclosed-



(Dr. Vinit Kumar Sharma)
Professor/
Coordinator, IQAC



(Dr. Aditya Gautam)
Principal/
Chairperson, IQAC



SHRI RAM COLLEGE


MUZAFFARNAGAR (UP)

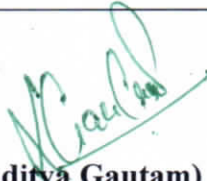
(INTERNAL QUALITY ASSURANCE CELL (IQAC)) ACTION TAKEN REPORT on the decisions of the IQAC meeting held on 07.07.2020

To implement the decisions of the above-mentioned meeting of the IQAC, the following actions were taken -

S. No.	Decision	Action taken
1	Review of previous meeting	There is no action required
2	Discussion on the executions of various function of IQAC and inclusion of new members of IQAC	It is already discussed in the meeting; hence no action was needed separately. All the members of IQAC will execute the function according to guidelines. Few new members were included in the IQAC as Mr. Rishabh Bhardwaj of Basic Science Department and Mr. Ashutosh Kumar Additional Office Superintendent SRC.
3	Discussion on submission of AQAR and preparation for the 2 nd Cycle of NAAC.	All points have already been discussed in the meeting. AQAR of Session 2015-16 have been submitted and all remaining AQAR will be submitted very soon. Preparation of submission of SSR for the 2 nd cycle is in progress.
4	Planning for Academic session 2020-21 1- To conduct seminars/FDP for the faculty and students of our college. 2- Regularity of lectures, tutorials, practical and their monitoring 3- Completion of courses within time and	Academic Calendar for the session was designed as per the norms and guidelines of Ch. Charan Singh University, Meerut, which has to be followed by all departments for planning their own activity calendars. All proposed points were covered by all

	<p>conduction of internal examinations.</p> <p>4- Maximum possible use of teaching aids such as projectors, computers, laptops, tablets etc.</p> <p>5- Encouragement of questioning and queries in classrooms</p> <p>6- Teaching innovative method for effective teaching</p> <p>7- Teacher's contribution in Committees/ Cells/Societies</p> <p>8- Feasible Workload Allocation</p> <p>9- Mentor-Mentee detail and their functioning</p> <p>10- Publication of Research Paper in reputed journals/proceeding of conferences.</p> <p>11- Training, Placement & Internship Programs</p> <p>12- Introducing new courses</p>	<p>departments. More effort will be done for promoting research activities. Concern committee coordinators are informed for proper functioning according to the requirement.</p>
5	<p>Discussion on Celebration of Commemorable Day</p>	<p>Independence Day was successfully celebrated with the COVID protocols and all Commemorable days will be celebrated by cultural committee, their planning have been finalized.</p>


(Dr. Vinit Kumar Sharma)
 Professor/
 Coordinator, IQAC

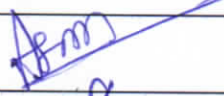

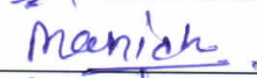
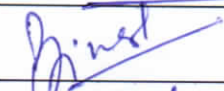
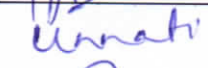
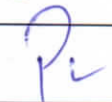

(Dr. Aditya Gautam)
 Principal/
 Chairperson, IQAC




SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

INTERNAL QUALITY ASSURANCE CELL (IQAC) Attendance of IQAC meeting held on 07.07.2020

S. No.	Name	Designation / Department	Signature
1.	Dr. Aditya Gautam (Principal)	Chairman, IQAC	
2.	Dr. Vinit Kumar Sharma	Coordinator, IQAC	
3.	Dr. Perna Mittal	Dean, Tea. Edu.	
4.	Dr. Nishant Rathi	Dean, Computer Application	
5.	Dr. Saurabh Mittal	HoD, Commerce	
6.	Dr. Sourabh Jain	HoD, Biosciences	
7.	Dr. Pankaj Kumar	HoD, Business Administration	
8.	Dr. Ravi Gautam	HoD, JMC	
9.	Dr. Roupal Malik	HoD, Fine Arts	
10.	Dr. Pooja Tomar	HoD, Basic Sciences	
11.	Dr. Nayeem Ali	HoD, Agriculture	
12.	Dr. Parmod Kumar	Asst. Professor, Physical Education	
13.	Mr. Jugmehar Gautam	Asst. Professor, Education	
14.	Mr. Rishabh Bhardwaj	Asst. Professor, Basic Science	
15.	Dr. Anil Kapil	Prof., Motherhood University, Roorkee	
16.	Dr. R.P. Singh	Principal, SRCL	
17.	Mr. Davendra Chaudhary	Representative of Management	

18.	Mr. Ashutosh Kumar	Additional Office Superintendent	
19.	Dr. Purushottam	Representative of local society	
20.	Mr. Manish Jain	Representative of Industrialist	
21.	Mr. Bineesh Khan	Student Representative	
22.	Ms. Unnati Tyagi	Student Representative	
23.	Mr. Pramod Kumar	Student Representative	


(Dr. Vinit Kumar Sharma)
Assistant Professor/
Coordinator, IQAC


(Dr. Aditya Gautam)
Principal/
Chairman, IQAC